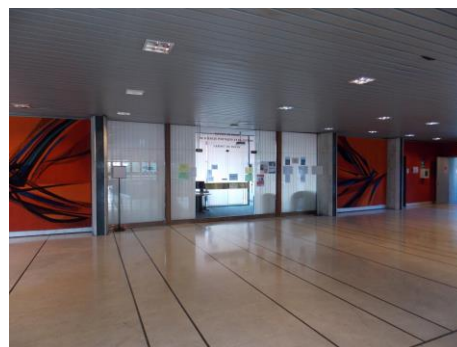
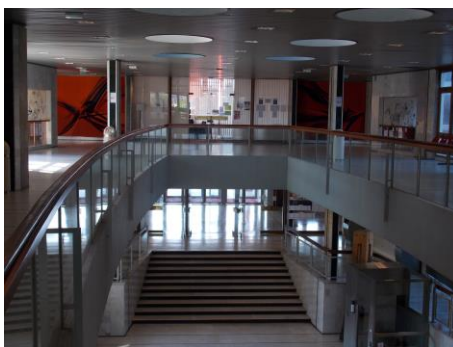


Checklist exchange students 2016-2017

## Checklist and information for exchange students Faculty of law, University of Strasbourg



**Dear Exchange Student,**

We are pleased that you have been selected for a period of study at the faculty of law of the University of Strasbourg. We hope that this checklist will help you to organize your study period before your departure. If you have any additional queries please do not hesitate to contact us.

**As emails will be our privileged mean of communication: we suggest you to register the email [droit-erasmus@unistra.fr](mailto:droit-erasmus@unistra.fr) in your contact list and to check frequently your spam/junk box.**

We look forward to meeting you in the near future.

## **1. Checklist for Exchange Students coming to the faculty of law of Strasbourg**

➤ **Before leaving for Strasbourg you should:**

- Have sent the **Strasbourg application form** (electronic version) **by May 15 at the latest** for the **students nominated for the fall semester** and **by November 13 at the latest** for the **students nominated for spring semester** to [droit-erasmus@unistra.fr](mailto:droit-erasmus@unistra.fr)
- Have sent the the following:documents **by post by July 20** at the latest
  - ✓ **1 photocopy of passport or I.D. card**
  - ✓ **1 passport-size photograph**
  - ✓ **1 photocopy of the European Health Insurance Card – EHIC, if you come from an EU country**
  - or**
  - ✓ **1 photocopy of an insurance policy covering medical care and third party liability, if you are not an EU student.**

**Please note that only the students who have been nominated by their home University (and whose names have been sent to our office) can proceed with the online application form.**

- Visit our website, you will find there relevant information about our faculty, courses for exchange students...  
<http://droit.unistra.fr/international/etudiants-en-programme-dechange-incoming-exchange-students/>
- **About the Visa for non-european students**  
For the students staying in France more than three months, a long stay visa is required. As soon as you arrive in France (less than 3 months after your arriva), you will have to contact [Office français de l'immigration et de l'intégration](#) (OFII) in order to take the necessary step to settle your situation.  
You must have a student visa in order to obtain a "carte de séjour".  
Existing legislation forbids you from converting a tourist visa into a student visa in France.  
The "carte de séjour" in only valid for one year.
- Apply online to get **a room in university hall of residences. The link will be sent to you via email (probably in May-June).**
- Make your travelling arrangements according to the following mandatory arrival dates (**these dates will not be confirmed before june 2016**)

September 2, 2016	Welcome and Information Meeting
September 5, 2016	Beginning of the courses for the fall semester (1 <sup>st</sup> semester)
January 9, 2016	Beginning of the courses for the spring semester (2 <sup>nd</sup> semester)

➤ **Moreover, you should bring with you (if you did not send it with the application form):**

- 1 photocopy of your passport or I.D. card.
- 1 passport-size photograph.
- Your European Health Insurance Card (EHIC).

**Or**

An insurance policy covering medical care and third party liability, if you are not an EU student (*if you did not send it with the application form*).

- A sufficient amount of currency or traveler's checks to cover immediate expenses.

➤ **Finally, on the set arrival date you should:**

- **Go to the welcome and information meeting:** the date of the meeting will be confirmed to you by email at the end of July

*or if you cannot attend this meeting*

- Go to student exchange office of the faculty of law (room 123, 1<sup>st</sup> floor).  
Université de Strasbourg  
Faculté de droit, de sciences politiques et de gestion  
Service des relations internationales  
1 Place d'Athènes  
67045 Strasbourg Cedex  
France

## **2. Learning agreement and proposed program of study**

The faculty of law of the University of Strasbourg will not send a provisionally approved learning agreement to incoming students before they come to Strasbourg (unless explicitly requested by the home university).

**After arrival, from the beginning of classes, students will have about 4 weeks to choose their program of study, prepare the final learning agreement and register for courses.**

**After the deadline for course registration, it will not be possible to change, add or modify courses.** Students will only be allowed to drop courses.

Incoming students will be responsible for their final learning agreement and should send it to their Home University Coordinator, after selecting courses at the faculty of law of the University of Strasbourg.

**The degree offered by the Department of Law is a 4 year program.** The **first three years** of study are equivalent to a **bachelor's degree**. Courses in the **fourth year** of study are more advanced.

**We are not able to welcome exchange students in the frame of LLM level** for our LLM programs are selective and tuition fees are required.

Updated information about 2016-2017 courses and especially about schedules will be posted on-line, when available (end of July for the fall semester schedule of and mid-December for the spring semester schedule). In the meantime, you can check the courses offered to exchange students:

<http://droit.unistra.fr/international/etudiants-en-programme-dechange-incoming-exchange-students/catalogue-des-cours-courses-catalogue/>

## **3. How to get to the Student Exchange Office**

1 Place d'Athènes  
67045 Strasbourg Cedex

The faculty of law is number 54 on the interactive map: [http://www.unistra.fr/plans/centre/index\\_intranet.html](http://www.unistra.fr/plans/centre/index_intranet.html)

Phone: +33 3 68 85 88 24

Fax: +33 3 68 85 85 82

email : [droit-erasmus@unistra.fr](mailto:droit-erasmus@unistra.fr)

Website of the faculty of law:

<http://droit.unistra.fr/international/etudiants-en-programme-dechange-incoming-exchange-students/>

➤ **From the Strasbourg Entzheim airport**

The easiest way to reach Strasbourg is to take the TER train to Strasbourg, the journey takes around 10 min.

The station is next to the airport, just follow the signs in the hall of arrivals. The train will take you to the station of Strasbourg.

<http://strasbourg.aeroport.fr/FR/Passagers/Acces/Navette-train.html>

#### ○ **From the station of Strasbourg**

To go to the city center (Place Kléber):  
take tram D direction Aristide Briand  
or Tram C direction Rodolphe Reuss  
or Tram A direction Illkirch.

In all cases, stop to « homme de fer » station. Place Kléber will be in front of you

**To go to the faculty of law, take tram C “Rodolphe Reuss” and get down at the “Esplanade” stop.**

Buses and streetcars of the “Compagnie des transports strasbourgeois (CTS)” are very numerous on the campus of Strasbourg.

<http://www.cts-strasbourg.fr/>

## **4. Accommodation in Strasbourg**

Check our website:

<http://droit.unistra.fr/international/etudiants-en-programme-dechange-incoming-exchange-students/logement-a-strasbourg-accommodation-in-strasbourg/>

## **5. Financial support**

A financial support can be obtained to help you to pay your rent.

The information will be available, during the month of September, at the AGORA but you can also find it on the website of the Caisse d'Allocations Familiales, on the section related to students:

<http://www.caf.fr/aides-et-services/les-services-en-ligne/acceder-a-une-demande-en-ligne>

You will have to click on: “Aide au logement: nouvelle demande” in the box entitled “Vous n’êtes pas allocataire”

**Attention please, to apply to obtain a financial support for housing, you will have to attach a birth certificate to your application form. Then, ask for it before leaving your country and take it with you to France.**

## **6. Cost of living**

**Housing:** the average cost per month is about 290 / 500€ (rooms or studios in university dorms) and about 490 / 600€ (for a studio in private residences), plus extras (telephone, electricity, heating, etc.).

**Meals:** about 3.20€ per meal at the University restaurant. From 7 to 20€ in shops, bars, take-away pizza shops, pizzerias, fast food places. Restaurants are more expensive: from about 20€ up.

**Public transport:** the price of a monthly card for all public transport is currently 24,20€. The price of a single ticket, valid for 60 minutes, is 1.70€.

Tickets or monthly cards may be purchased at kiosks, tobacco shops or from the automatic ticket machines.

**Cinema:** a ticket costs about 8€.

**Theatre and Concerts:** the average cost is from about 20€ and up, but many associations give students reduced prices.

## **7. Contact**

**International Office:**

1 Place d'Athènes

67045 Strasbourg Cedex

Phone: +33 3 68 85 88 24

Fax: +33 3 68 85 85 82

email: [droit-erasmus@unistra.fr](mailto:droit-erasmus@unistra.fr)

## When can I contact the office?

### Office opening hours:

Mornings: from Monday to Friday, from 9:00 a.m. to 11:30 a.m.

Afternoon: .On Monday, Tuesday, Thursday and Friday, from 13:30 p.m. to 16:30 p.m.

The office is closed on Wednesdays afternoons

## 8. Where we are

### ➤ The faculty of law

You will access an interactive map on the link hereafter : [http://www.unistra.fr/plans/centre/index\\_intranet.html](http://www.unistra.fr/plans/centre/index_intranet.html)

The faculty of law is number 54.



➤ **Libraries**

Bibliothèques de la Faculté de droit,  
1 place d'Athènes, 67045 Strasbourg Cedex : 2<sup>nd</sup> floor



Bibliothèque U2-U3,  
4 rue René Descartes - CS 80438 - 67007 Strasbourg Cedex



The library U2-U3 is number 64 on the interactive map  
[http://www.unistra.fr/plans/centre/index\\_intranet.html](http://www.unistra.fr/plans/centre/index_intranet.html)